

BROME and OAKLEY PARISH COUNCIL

Minutes of Meeting of Brome and Oakley Parish Council held at 7.30 pm on **Monday 8 May 2017** in Brome and Oakley Village Hall.

PRESENT: Councillors Ursula Halton (Chairman), David Hardaker, John Parry and Mark Prior. Also in attendance Parish Clerk and five members of the public.

1. Election of Chairman

It was proposed and unanimously agreed to elect Cllr Ursula Halton as Chairman. Cllr Halton duly completed the Declaration of Acceptance of Office.

2. Apologies for absence

Apologies were received from Cllr Doe and accepted by the Council.

3. Declarations of pecuniary and other interests from members on any item to be discussed and requests for dispensations. There were no declarations.

4. Councillors were reminded of the requirement to individually update their Register of Interests as appropriate.

5. The following appointments were unanimously agreed:

Vice Chair – Cllr David Hardaker

RFO – Sarah Foote

Bank Signatories - Mark Prior, John Parry, Charles Doe

SALC representative - Ursula Halton

EPR Liaison representative -John Parry

Diss and District Neighbourhood Plan Working Group - Ursula Halton, Mark Prior, David Hardaker.

6. Approval of minutes

The minutes from the meeting of 10 April 2017 were agreed as a true record by those present.

7. Matters arising from minutes of 10 April 2017

Redundant allotment land – a preliminary meeting had been arranged with representatives of a housing association to consider if the site was suitable for any housing development.

Diss and Diss Neighbourhood Plan – it had been agreed that Stuston would be linked to the whole area rather than requiring one of the other parishes (previously suggested as Brome and Oakley) to link with Stuston.

8. PUBLIC FORUM

Several parishioners voiced their concerns on smell, transport, and visual impact in relation to planning application 1307/17 to be considered below.

Suffolk County Council – Cllr Jessica Fleming was not present.

Mid Suffolk District Council – Cllr David Burn was not present.

9. Co-option to the Parish Council – it was agreed to co-opt Mr Tom Pace to the Parish Council. The Clerk would supply the relevant paperwork.

10. Planning

a. The following planning applications were considered

Ref	Location	Application
1307/17	Land south of Church Farm, Nicks Lane, Brome	Erection of agricultural buildings for the rearing of poultry
The application was considered and it was agreed to recommend refusal (two votes in favour, one against and one abstention. This decision was based on the core of village possibly being affected by smell due to the south westerly prevailing wind (as detailed in the application report) and concerns that the development was not compliant with either policy H17, residential development away from pollution and csfr, sustainable development.		

b. The following planning determinations were noted

Ref	Location	Details and Determination
0843/17	Long Beren, Upper Street Oakley	Removal of existing oak cladding and improvement of thermal insulation. Planning Permission GRANTED.

c. Planning Enforcement – Batrums Haulage, Eye Road, Brome. The Planning Enforcement Officer had confirmed that he had requested a planning application be submitted for the floodlighting at this site. He

Signed Chairman Clerk

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also stated that the company, through liaison with Environmental Health Officers, had made various adjustments to the lights to reduce their impact to neighbours and the road.

d. There were no other planning matters.

11. Procedural

a) The Accounts for year ending 31 March 2016 were accepted by the Council.

b) To consider completion of Section One (Annual Governance Statement) and Section Two (Accounting Statement) of the Local Councils' Annual Return for year ending 31 March 2016. Section One of the Annual Return was considered and duly completed. Section Two was accepted by the Council and signed by the Chairman and Clerk.

c) The statement of significant variances for year ending 31 March 2017 was noted.

12. Review of Annual Parish meeting

Majority support for the Diss and District Neighbourhood Plan had been received at the Annual Parish meeting on Friday 21 April 2017.

13. Road name signs on Brome Street – a parishioner had reported concern that there was confusion on what constitutes 'Bromelands'. Bromelands consists of numbers 1 – 4 and 5 – 20 but on opposite sides of the road and there was no indication at street level which side of road which number properties were on. This could be confusing for deliveries but more importantly delay any emergency vehicle responses.

Action: Clerk to contact Mid Suffolk District Council, Street naming.

14. Finance

a. The Council's financial statement was noted as per the accounts provided in agenda item 11A.

b. It was agreed to make the following payments:

Amount	Payee	Details	Chq No
£722.48	Sarah Foote	Clerks salary April, May and June 2017	100374
£68.80	HMRC	PAYE	100375
£36.80	Sarah Foote	Clerks expenses April and May 2017	100376
£35.00	Information Commissioners Office	Data Protection Registration	100377

c. It was agreed to make a £500 donation towards the maintenance of both Oakley and Brome churchyards. *Power: LGA 1972 s 214. Cheque No: 100378*

15. Correspondence

The following items of correspondence received since the last meeting were noted:

Date received	From	Subject
28.04.17	Suffolk Association of Local Councils	Transparency Fund grant applications
28.04.17	Police and Crime Commissioner	Public Meetings
24.04.17	Progress Power	Update on small gas-fired power station at Eye Airfield
24.04.17	Mid Suffolk District Council	Message to Parishes on CIL payments

16. Reports

a. Brome and Oakley Village Hall – Cllr Parry reported that the Hall's AGM had been held and the hall was financially sound with reserves and profits and usage being increased and outgoings decreased. New appointments had been made to the Committee.

b. Suffolk Association of Local Councils – no report.

c. Telephone Kiosk – the kiosk had been painted. Cllrs Prior, Doe and Hardaker would now upright the kiosk. *Action: Cllrs Prior, Doe and Hardaker.*

17. Urgent Matters

The street light outside the Almshouses in Brome Street was not working properly. It was agreed consideration on the future of this light would be an agenda item for the next meeting. *Action: Agenda next meeting.*

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18. Date of next meeting and agenda items

Date of next meeting: Monday 12 June 2017.

20.41 Meeting Closed

DRAFT

Signed Chairman Clerk
Date